

STATE OF TEXAS §

DATE: SEPTEMBER 24, 2019

COUNTY OF POLK §

REGULAR MEETING

ALL PRESENT

## COMMISSIONERS COURT

AGENDA POSTING #2019 - 099

Be it remembered on this the 24<sup>TH</sup> day of SEPTEMBER, 2019, the Honorable Commissioners Court met in "REGULAR" called meeting with the following officers and members present, to wit;

Honorable Sydney Murphy – County Judge presiding,

Bob Willis – Commissioner Pct #1

Ronnie Vincent - Commissioner Pct #2,

Milton Purvis - Commissioner Pct #3,

C.T. "Tommy" Overstreet - Commissioner Pct #4,

Schelana Hock - County Clerk and

Louis Ploth – County Auditor.

The following agenda items, orders and decrees were duly made, considered & passed.

1. WELCOMED & CALLED TO ORDER AT 10:00 A.M. BY JUDGE MURPHY.
  - INVOCATION LED BY SHAWN FERRY OF PINE FOREST BAPTIST CHURCH.
  - PLEDGE OF ALLEGIANCE TO U.S. & TEXAS FLAGS LED BY COUNTY CLERK SCHELANA HOCK.
  
2. PUBLIC COMMENTS: NONE.
  
3. INFORMATIONAL REPORTS:
  - A. JUDGE MURPHY PRESENTED DISTINGUISHED SERVICE AWARD CERTIFICATE TO POLK COUNTY HISTORICAL COMMISSION FROM TEXAS HISTORICAL COMMISSION.
  - B. INTRODUCTION OF BETSY DEITERMAN, POLK COUNTY MEMORIAL MUSEUM CURATOR.
  - C. RECEIVED REPORT FROM SANTEK ENVIRONMENTAL SERVICES REPRESENTATIVES.

### NEW BUSINESS

4. CONSENT AGENDA: JUDGE MURPHY NOTED AGENDA ITEM B INCLUDES 5 ADDENDUMS IN THE AMOUNTS OF \$6,977.90, \$100,075.82, \$2,010.92, \$5,406.05 AND \$92,011.79. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, TO APPROVE THE CONSENT AGENDA AS FOLLOWS: (ALL VOTING YES)

A. APPROVE MINUTES OF PREVIOUS MEETINGS: SEPTEMBER 10, 2019 (REGULAR/SPECIAL/EMERGENCY SESSIONS).

B. APPROVE SCHEDULE OF BILLS, INCLUDING ADDENDUMS. (SEE ATTACHED)

DATE	AMOUNT	FUND	CHECK #
9/13/19	1,961.85	General	278856-278865
9/18/19	1,897.38	General	278866-278870
9/24/19	105,234.10	Grant	1027
9/24/19	399,027.29	General	278871-278992
10/1/19	17,444.34	General	
9/24/19	Addendum #1	\$6,977.90 (to appear on future schedule)	
9/24/19	Addendum #2	\$100,075.82 (to appear on future schedule)	
9/24/19	Addendum #3	\$2,010.92 (to appear on future schedule)	
9/24/19	Addendum #4	\$5,406.05 (to appear on future schedule)	
9/24/19	Addendum #5	\$92,011.79 (to appear on future schedule)	
<b>TOTAL</b>	<b>\$525,564.96</b>		

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY. (SEE ATTACHED)

D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.

E. APPROVE ORDER SETTING JUROR REIMBURSEMENT FOR FY2020. (SEE ATTACHED)

F. APPROVE ORDER DESIGNATING REGULAR TERMS OF COMMISSIONERS COURT FOR FY2020. (SEE ATTACHED)

G. APPROVE ORDER SETTING TERMS OF THE CONSTITUTIONAL COUNTY COURT. (SEE ATTACHED)

H. ADOPT RESOLUTION EXPRESSING INTENT TO REIMBURSE CERTAIN FY2020 EXPENDITURES (CAPITAL PURCHASES) TO BE INCLUDED BY POLK COUNTY, TEXAS (REIMBURSEMENT RESOLUTION). (SEE ATTACHED)

I. APPROVE CORRECTION TO THE MASTER STREET ADDRESS GUIDE (MSAG).

(SEE ATTACHED)

- J. APPROVE INTERGOVERNMENTAL MUTUAL AID AGREEMENTS BETWEEN POLK COUNTY AND THE CITIES OF CORRIGAN, GOODRICH, LIVINGSTON, AND ONALASKA.
- K. APPROVE RESOLUTION IN SUPPORT OF FY2020 INDIGENT DEFENSE FORMULA GRANT APPLICATION. (SEE ATTACHED)
- L. APPROVE RENEWAL AGREEMENT WITH INTEGRATED DATA SERVICES FOR COUNTY CLERK'S IMAGING SOFTWARE MAINTENANCE FOR FY2020.
- M. APPROVE SIX-MONTH RENEWAL OF MEMORANDUM OF UNDERSTANDING BETWEEN POLK COUNTY AND PRECINCT ONE CONSTABLE'S OFFICE TO REIMBURSE RESERVE DEPUTY BEAU PRICE FOR ACTIVITIES RELATING TO SOUTH EAST TEXAS EXPORT INVESTIGATIONS GROUP, TO BE FUNDED SOLELY FROM CONSTABLE PRECINCT ONE ASSET SEIZURES.
- N. APPROVE LETTER OF ENGAGEMENT WITH BELT HARRIS PECHACEK LLP FOR SERVICES RELATING TO THE AUDIT OF COUNTY FINANCIAL STATEMENTS FOR FISCAL YEAR ENDING SEPTEMBER 30, 2020 AND 2021.

5. PERSONNEL MATTERS:

- A. MOTIONED BY MILTON PURVIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND AUTHORIZING EMERGENCY HIRES IN MAINTENANCE AND SHERIFF'S DEPT.  
ALL VOTING YES. (SEE ATTACHED)
- B. MOTIONED BY TOMMY OVERSTREET, SECONDED BY BOB WILLIS, TO RECEIVE LETTER OF RESIGNATION FROM PRECINCT 4 CONSTABLE, DANA "BUBBA" PIPER.  
ALL VOTING YES.  
MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILT PURVIS, TO ALLOW PRECINCT 4 CONSTABLE POSITION TO REMAIN OPEN TO GIVE VOTERS OPTION TO DECIDE WHO WILL FILL POSITION AND ALLOW PRECINCT 3 CONSTABLE RAY MYERS TO WORK WITH PRECINCT 4 JUSTICE OF THE PEACE JAMIE JONES TO ASSIST WITH FULLFILLING CONSTABLE DUTIES UNTIL PRECINCT 4 CONSTABLE POSITION IS FILLED.  
ALL VOTING YES.

6. BUDGET REVISIONS/AMENDMENTS:

- A. MOTIONED BY BOB WILLIS, SECONDED BY MILTON PURVIS, APPROVAL OF FY2019 BUDGET REVISIONS #2019-15 AND AMENDMENTS #2019-15(A), AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.  
ALL VOTING YES. (SEE ATTACHED)

7. MOTIONED BY MILTON PURVIS, SECONDED BY RONNIE VINCENT, APPROVAL TO REVISE HOURS OF OPERATION FOR THE POLK COUNTY MEMORIAL MUSEUM AS FOLLOWS: TUESDAY – FRIDAY 9:00 A.M. TO 5:00 P.M., OPEN EVERY 2<sup>ND</sup> & 4<sup>TH</sup> SATURDAY 9:00 A.M. TO 5:00 P.M., AND THE 1<sup>ST</sup> AND 3<sup>RD</sup> MONDAYS WOULD BE SCHEDULED WORKDAYS (CLOSED TO PUBLIC) TO WORK ON EXHIBITS AND ADMINISTRATIVE FUNCTIONS.

ALL VOTING YES.

8. MOTIONED BY TOMMY OVERSTREET, SECONDED BY RONNIE VINCENT, TO APPROVE RESOLUTION FOR POLK CENTRAL APPRAISAL DISTRICT BOARD MEMBERS FOR THE 2019/2020 TERM (CONTINUING WITH SAME MEMBERS).

ALL VOTING YES. (SEE ATTACHED)

9. MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO APPROVE THE FY2020 ANNUAL BIDS #2020-01 THROUGH #2020-10 AS FOLLOWS:

PRECINCT 1

2020-01.01 – Chip and Seal ALL BIDS (CCC Blacktopping & Pinto Construction)

2020-01.02 – Cracked Fuel Oil ALL BIDS (Cleveland Asphalt)

2020-01.03 – Hot/Cold Mix ALL BIDS (Cleveland Asphalt & East Texas Asphalt)

2020-01.04 – Limestone Stabilization ALL BIDS (CCC & Pinto Construction)

2020-01.05 – Limestone Base ALL BIDS (ACP Construction, CCC Blacktopping, East TX Asphalt, KAT Excavation)

2020-01.06 – Other Base Materials RE-BID

2020-01.07 – Bulk Materials ALL BIDS (MARTIN MARIETTA)

2020-01.08 – Application of Type D Hot Mix Asphalt Concrete ALL BIDS (CCC Blacktopping)

PRECINCT 2

2020-02.01 – Chip and Seal ALL BIDS (CCC Blacktopping & Pinto Construction)

2020-02.02 – Cracked Fuel Oil ALL BIDS (Cleveland Asphalt)

2020-02.03 – Hot/Cold Mix ALL BIDS (Cleveland Asphalt & East Texas Asphalt)

2020-02.04 – Limestone Stabilization ALL BIDS (CCC & Pinto Construction)

2020-02.05 – Limestone Base ALL BIDS (ACP Construction, CCC Blacktopping, East TX Asphalt, KAT Excavation)

2020-02.06 – Other Base Materials RE-BID

2020-02.07 – Bulk Materials ALL BIDS (MARTIN MARIETTA)

2020-02.08 – Application of Type D Hot Mix Asphalt Concrete ALL BIDS (CCC Blacktopping)

PRECINCT 3

- 2020-03.01 – Chip and Seal ALL BIDS (CCC Blacktopping & Pinto Construction)
- 2020-03.02 – Cracked Fuel Oil ALL BIDS (Cleveland Asphalt)
- 2020-03.03 – Hot/Cold Mix ALL BIDS (Cleveland Asphalt & East Texas Asphalt)
- 2020-03.04 – Limestone Stabilization ALL BIDS (CCC & Pinto Construction)
- 2020-03.05 – Limestone Base ALL BIDS (ACP Construction, CCC Blacktopping, East TX Asphalt, KAT Excavation)
- 2020-03.06 – Other Base Materials RE-BID
- 2020-03.07 – Bulk Materials ALL BIDS (MARTIN MARIETTA)
- 2020-03.08 – Application of Type D Hot Mix Asphalt Concrete ALL BIDS (CCC Blacktopping)

PRECINCT 4

- 2020-04.01 – Chip and Seal ALL BIDS (CCC Blacktopping & Pinto Construction)
- 2020-04.02 – Cracked Fuel Oil ALL BIDS (Cleveland Asphalt)
- 2020-04.03 – Hot/Cold Mix ALL BIDS (Cleveland Asphalt & East Texas Asphalt)
- 2020-04.04 – Limestone Stabilization ALL BIDS (CCC & Pinto Construction)
- 2020-04.05 – Limestone Base ALL BIDS (ACP Construction, CCC Blacktopping, East TX Asphalt, KAT Excavation)
- 2020-04.06 – Other Base Materials RE-BID
- 2020-04.07 – Bulk Materials ALL BIDS (MARTIN MARIETTA)
- 2020-04.08 – Application of Type D Hot Mix Asphalt Concrete ALL BIDS (CCC Blacktopping)

- 2020-05 – Bulk Purchase of Limestone Road Base ALL BIDS (CCC Blacktopping & East TX Asphalt)
  - 2020-06 – Tires & Tubes ALL BIDS (Beasley Tire, Casa Della Tire, Cook Tire, Eaton's Hardware, Premier Tire, Southern Tire Mart, Wayne's Tire Shop)
  - 2020-07 – Oil, Grease, Gasoline & Diesel HUGHES PETROLEUM
  - 2020-08 – Pest Control Services BROKEN ARROW
  - 2020-09 – Motor Grader Blades ALL BIDS (Associated Supply, Pippins Enterprises, Valk, Wear Parts & Equipment)
  - 2020-10 – Material Hauling HUGHES TRUCKING
- ALL VOTING YES.

10. MOTIONED BY MILTON PURVIS, SECONDED BY RONNIE VINCENT, TO SELECT COUNTY SICK LEAVE POOL COMMITTEE BY RANDOM DRAWING. COUNTY EMPLOYEES SELECTED:
- LAW ENFORCEMENT AND JUDICIAL CENTER: KAYLA HEMPERLY & DAVID MITCHELL
  - ROAD & BRIDGE AND MAINTENANCE: JIMMY BURNETT

ALL OTHER AREAS: SAMUEL MURRA & ORALIA LAWSON.

ALL VOTING YES.

11. MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, TO LIFT THE COUNTY WIDE BURN BAN.

ALL VOTING YES. (SEE ATTACHED)

12. MOTIONED BY MILTON PURVIS, SECONDED BY BOB WILLIS, APPROVAL TO AUTHORIZE \$8,323 FOR POLK COUNTY CAMPBELL-FOREMAN BUILDING RESTORATION PLANNING, TO BE PAID FROM GENERAL FUND.

ALL VOTING YES.

13. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, APPROVAL OF REVISIONS TO THE PURCHASING POLICY AND PROCEDURES FOR POLK COUNTY.

ALL VOTING YES. (SEE ATTACHED)

14. MOTIONED BY BOB WILLIS, SECONDED BY RONNIE VINCENT, APPROVAL OF REQUEST FROM SHERIFF HAMMACK TO PAY JAIL EMPLOYEES FOR ALL EQUIVALENT COMP, FLSA (FAIR LABOR STANDARDS ACT) AND HOLIDAY OVERTIME ACCUMULATED IN FY2019 UTILIZING UNUSED PERSONNEL FUNDS FROM FY2019 BUDGET. (ONE TIME APPROVAL)

ALL VOTING YES.

COURT ENTERED INTO EXECUTIVE SESSION AT 10:32 A.M. AS AUTHORIZED BY TEXAS GOVERNMENT CODE, TITLE 5, SUBCHAPTER D, (TEXAS OPEN MEETINGS ACT, AS AMENDED) SECTION 551.074 FOR DELIBERATION REGARDING THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES OF A PUBLIC OFFICER OR EMPLOYEE;

EXECUTIVE SESSION ENDED AT 11:06 A.M.

COURT RECONVENED INTO OPEN SESSION AT 11:07 A.M.

15. MOTIONED BY RONNIE VINCENT, SECONDED BY MILTON PURVIS, TO HIRE JACOB CHAPMAN AS FIRE MARSHAL.

ALL VOTING YES.

MOTIONED BY BOB WILLIS, SECONDED BY TOMMY OVERSTREET, TO HIRE DEE COUCH AS AGING SERVICES DIRECTOR AND AMANDA MILLS AS SOCIAL SERVICES DIRECTOR.

ALL VOTING YES.

ADJOURN:

MOTIONED BY TOMMY OVERSTREET, SECONDED BY MILTON PURVIS, TO ADJOURN COURT THIS 24<sup>TH</sup>  
DAY OF SEPTEMBER 2019 AT 11:08 A.M.

ALL VOTING YES.

  
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SYDNEY MURPHY, COUNTY JUDGE

ATTEST:

  
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SCHELANA HOCK, COUNTY CLERK